



REQUEST FOR TARDY/ABSENCE FORM

Please fill this form out completely, with all of the requested information. Submit this form to Mr. Anderson. This form MUST be submitted as far in advance from the actual date of the tardy/absence as possible and will not be accepted after the tardy/absence has taken place. **PLEASE ATTACH A PHOTOCOPY OF THE DOCTOR'S EXCUSE NOTE, IF APPLICABLE.**

Student Name (Printed Clearly)

Today's Date

Parent Signature (Required)

Home Phone

Requesting to be: _____Tardy _____Absent _____Leave Early

From: _____ Wind Ensemble I Rehearsal _____ Percussion
 _____ Wind Ensemble II Rehearsal _____ Jazz Ensemble
 _____ Pageantry Corps _____ Marching Band/Pageantry Corps

From rehearsal on: _____/_____/_____

For the following reasons: (Please use the reverse side if necessary)

** After being submitted, this form will be kept on file in the band office. The Band Director will call the student's parent/guardian if further discussion is necessary.**
